

Zion Township

“We lead. We empower. We advocate. We connect residents to resources, services and solutions.”

Agenda

REGULAR MEETING OF THE ZION TOWN BOARD OF TRUSTEES TO BE HELD TUESDAY, JUNE 16, 2020 AT 6:15 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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1. Call to order
2. Roll call
3. Pledge of Allegiance to the Flag
4. Agenda Changes
5. Approval of Minutes of a Public Hearing held on May 19, 2020 at 6:00 p.m. and a Regular Meeting held on May 19, 2019 at 6:15 p.m.
6. Citizen Comments
7. Authorize bills for payment

Assessor’s Office	\$ 12,544.08	
Community Support	\$ 0.00	
Youth Services	\$ 0.00	
Senior Services	\$ 280.00	
Operating Expenses	\$ 30,778.20	
Township Fund Total Expenses		\$ 43,602.28

<u>General Assistance Fund</u>		
Public Support	\$ 4,682.93	
Operating Expenses	\$ 17,280.66	
General Assistance Fund Total Expenses		\$ 21,963.59

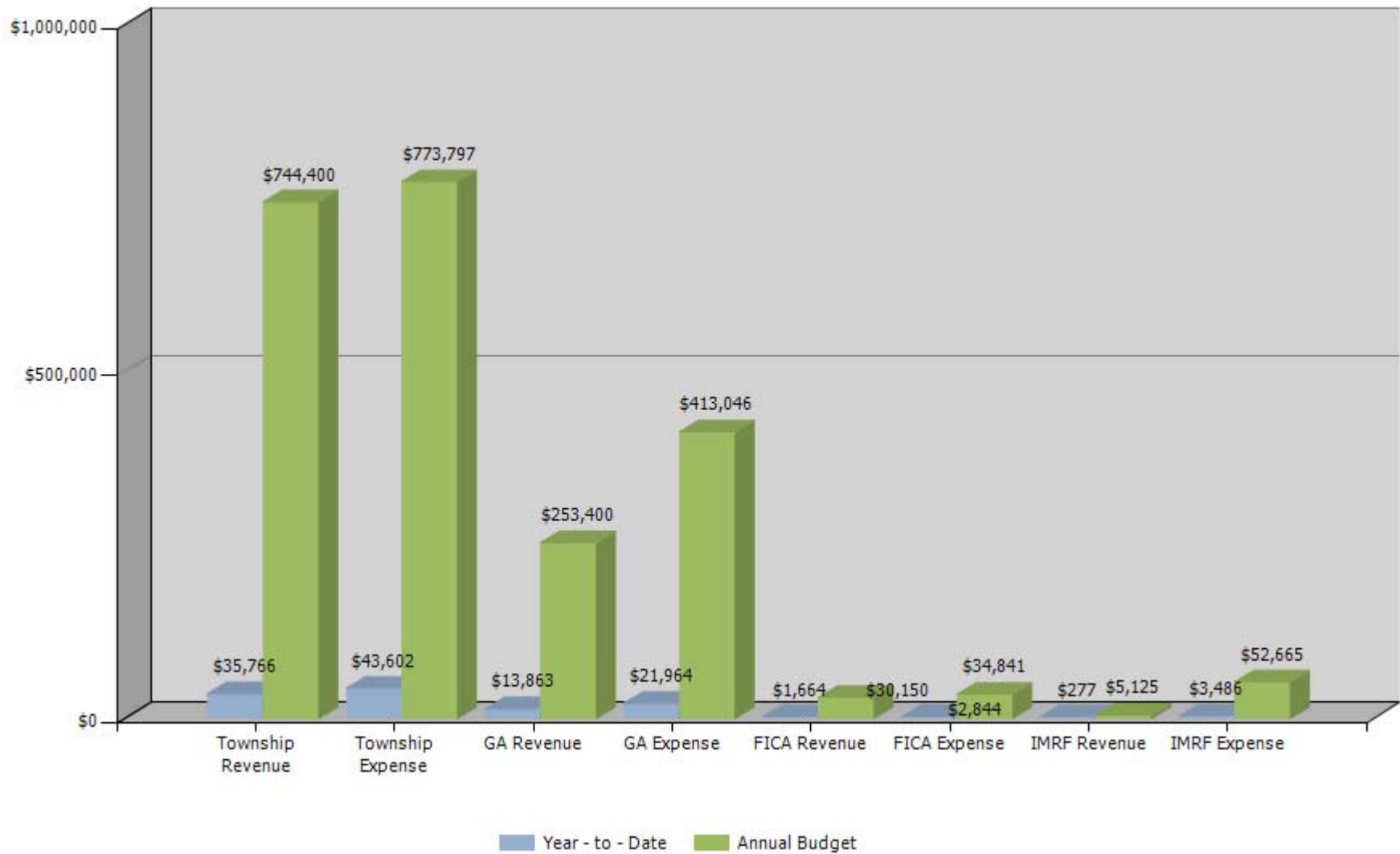
FICA Total Expenses \$ 2,844.42

IMRF Total Expenses \$ 3,485.57

TOTAL BILLS: \$ 71,895.86

8. Consider approval to hold the Annual Town Meeting on July 21, 2020
9. Assessor’s Report
10. Supervisor’s Report/Announcements
11. Adjourn

**Zion Township
Revenue & Expense
Actual vs. Budget
For the 1 Month Ended May 31, 2020**



**Zion Township
Income Statement
Summary Actual vs. Budget
As of May 31, 2020**

	<u>Month-to-Date Actual</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining Budget</u>
<u>Township Fund</u>					
Revenues	\$ 35,765.72	\$ 35,765.72	\$ 744,400.00	\$ 708,634.28	95.20%
<u>Operating Expenses</u>					
Personnel	21,509.52	21,509.52	310,973.00	289,463.48	93.08%
Contractual Services	4,873.53	4,873.53	100,017.00	95,143.47	95.13%
Other Operating Expenses	4,395.15	4,395.15	45,974.00	41,578.85	90.44%
Capital Outlay	0.00	0.00	57,708.00	57,708.00	100.00%
Total Operating Expenses	<u>30,778.20</u>	<u>30,778.20</u>	<u>514,672.00</u>	<u>483,893.80</u>	<u>94.02%</u>
Community Support	0.00	0.00	23,000.00	23,000.00	100.00%
Youth Services:					
Total Youth Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Senior Services:					
Senior Meals	0.00	0.00	3,300.00	3,300.00	100.00%
Senior Transportation	280.00	280.00	17,500.00	17,220.00	98.40%
Senior Support	0.00	0.00	5,750.00	5,750.00	100.00%
Total Senior Services	<u>280.00</u>	<u>280.00</u>	<u>26,550.00</u>	<u>26,270.00</u>	<u>98.95%</u>
Assessor's Office:					
Personnel	12,047.45	12,047.45	180,160.00	168,112.55	93.31%
Contractual Services	368.69	368.69	15,060.00	14,691.31	97.55%
Other Operating Expenses	127.94	127.94	14,355.00	14,227.06	99.11%
Total Assessor's Office	<u>12,544.08</u>	<u>12,544.08</u>	<u>209,575.00</u>	<u>197,030.92</u>	<u>94.01%</u>
Total Expenses	<u>43,602.28</u>	<u>43,602.28</u>	<u>773,797.00</u>	<u>730,194.72</u>	<u>94.37%</u>
Excess Revenues less Expenses	<u>\$ (7,836.56)</u>	<u>\$ (7,836.56)</u>	<u>\$ (29,397.00)</u>	<u>\$ (21,560.44)</u>	
<u>General Assistance Fund</u>					
Revenues	\$ 13,862.68	\$ 13,862.68	\$ 253,400.00	\$ 239,537.32	94.53%
<u>Expenses</u>					
Personnel	13,682.66	13,682.66	203,970.00	190,287.34	93.29%
Contractual Services	1,047.99	1,047.99	29,071.00	28,023.01	96.40%
Other Operating Expenses	2,550.01	2,550.01	22,055.00	19,504.99	88.44%
Public Support	4,682.93	4,682.93	157,950.00	153,267.07	97.04%
Total Expenses	<u>21,963.59</u>	<u>21,963.59</u>	<u>413,046.00</u>	<u>391,082.41</u>	<u>94.68%</u>
Excess Revenues less Expenses	<u>\$ (8,100.91)</u>	<u>\$ (8,100.91)</u>	<u>\$ (159,646.00)</u>	<u>\$ (151,545.09)</u>	
<u>FICA Fund</u>					
Revenues	\$ 1,663.52	\$ 1,663.52	\$ 30,150.00	\$ 28,486.48	94.48%
Expenses	<u>2,844.42</u>	<u>2,844.42</u>	<u>34,841.00</u>	<u>31,996.58</u>	<u>91.84%</u>
Excess Revenues less Expenses	<u>\$ (1,180.90)</u>	<u>\$ (1,180.90)</u>	<u>\$ (4,691.00)</u>	<u>\$ (3,510.10)</u>	
<u>IMRF Fund</u>					
Revenues	\$ 277.25	\$ 277.25	\$ 5,125.00	\$ 4,847.75	94.59%
Expenses	<u>3,485.57</u>	<u>3,485.57</u>	<u>52,665.00</u>	<u>49,179.43</u>	<u>93.38%</u>
Excess Revenues less Expenses	<u>\$ (3,208.32)</u>	<u>\$ (3,208.32)</u>	<u>\$ (47,540.00)</u>	<u>\$ (44,331.68)</u>	

Zion Township Updates – 6/16/20

Mission: *We lead. We empower. We advocate. We connect residents to resources, services and solutions.*

Vision: *We make Zion better.*

Core Values: *Humility ~ Encouragement ~ Appreciation ~ Reverence ~ Tenacity*

ZION TOWNSHIP UPDATES

- Monthly Report Attached.
- Zion Township is not longer completing LIHEAP applications Call CAP at 847-249-4330 for assistance.
- The Job Center of Lake County's Summer Work Program has been suspended for 2020.
- Strategic partnerships have been put in place with Community Action Partnership, Mother's Trust Foundation and Community Partners for Affordable Housing to streamline funding sources to support residents who have been impacted by Covid-19 when this pandemic ends.
- A grant was submitted to Lake County for Cares Act funds to assist residents. These funds will help with up to 3 months of rent and utilities (gas and electric). You must prove your need is Covid related.
- The fourth issue of the ZB Quarterly has been sent out! The committee is excited to be transitioning into a bilingual publication and is committed to continuing the project for four more quarterly magazines. We would love any citizen input!
- Thanks to Abiding Love Food Pantry, North Point Church Food Pantry, Catholic Charities Meals on Wheels Program, the School Districts, CATCH and the many volunteers for making sure that no one goes hungry in our community.
- Help make Zion the Zinnia Capital! Visit ZinniasforZion.com for opportunities to get involved!!! Thank you True Leaf Market, Baker Creek Heirloom Seed Co, Joyful Butterfly, Applewood Seed Co, American Meadows, Select Seeds, Pan American Seed Co and Ball Horticulture for donating seeds! Drive up – Give-aways of Zinnias and facemasks took place on May 27, June 1, and June 6 with over 50 recipients. Visit the website for Coloring Contest pages and submitting best Zinnia yard nominees.
- Become a Zion Together Love Thy Neighborhood and help combat racism. Check out www.ZionTogether.com.

BOARD SPECIFIC ISSUES

- Zion Township is open by appointment only. Calls and emails are being answered and residents assisted during normal business hours.
- Office closed on July 3rd for the holiday.
- Appropriation approval for 2020-2021 at July meeting..
- Supervisor Neal has been working with Lake County board members and staff to define Cares Act funds distribution, which will tentatively begin July 1.
- Recommend the Annual Township Meeting rescheduled for July 21st.
- The Assessor's position has been posted.

COVID 19 – KEY RESOURCES

Supervisor Neal is hosting a weekly Facebook Live to share updates at 1:00pm each Friday .

- ❖ Anyone needing financial assistance due to Covid-19, sign up for the Financial Capabilities Class through Community Partnerships for Affordable Housing at: <http://www.cpahousing.org/class-registration/> as it is a prerequisite for receiving assistance.
- ❖ Abiding Love Food Pantry: Each Wednesday from 10am til 1pm at Christian Assembly of God Church, 2929 Bethel Blvd, Zion.
- ❖ North Point Church Food Pantry: Each Monday from 1:30-6pm at 900 N Lewis Ave., Winthrop Harbor.
- ❖ Lake County Complaint Line for Landlord and Business Issues:
847-377-8130.
- ❖ Mental Health Help:
 - Lake County Crisis Line Open 24/7: 847-377-8088
 - Nicasa – substance abuse, mental health or gambling problem: 847-546-6450 or <https://nicasa.org>
 - Text "TALK" to 552020



ZION TOWNSHIP

LEADERSHIP • ADVOCACY • RESOURCES

Monthly Report

May 2020

Programs & Services

- **Community**
 - Incoming Calls: 267
 - Walk-In Clients: 0
 - Notary: 0
 - Medical Equipment Pantry: 0
 - Passports: 0
 - Voter Registration: 0
- **Senior**
 - Senior Half-Fare Taxi Tickets: 4
 - Senior Birthday Cards: 67
- **Youth**
 - Summer Work Program (June/July): 0

Referrals & Other Agency Application Processing

- **RTA Free or Reduced Ride Program Processing: 0**
- **Benefit Access Online Applications Processing: 2**
- **Initial Screenings Total: 25**
- **Resource Referrals**
 - Resource Appointments: 3
 - Total People Referred: 30
 - Total Referrals Made: 42
- **Zion Township Directly Assisted: 25**
- **Referrals to Partner Agencies**
 - A Safe Place: 2
 - Catholic Charities: 4
 - Community Action Partnership of Lake County: 2
 - Community Partners for Affordable Housing: 12
 - IDES: 3
 - Joyce Mason's Office: 1
 - Lake County Health Department: 1
 - Lake County Job Center: 3
 - Mano A Mano: 1
 - Mother's Trust: 1
 - Pads: 4
- **LIHEAP Application Processing (July & Sept. – May)**
 - Applicants: 0
 - Applications Completed: 0
 - Total Funds Accessed for Zion: \$
 - March report is not yet available

Assistance Programs

- **Case Manager Appointments: 19**
(Sum of Resource, GA, and EA)
- **General Assistance**
 - Appointments: 14
 - Application Pick-ups: 3
 - Submitted Applications: 2
 - New Recipients: 2
 - Denials: 0
 - Flat Grant Approvals: 14/\$4,190.60
 - Transportation: 5
 - Prescriptions: 0
 - GED: 0
 - Substance Abuse: 0
 - Drug Testing: 0
 - Counseling: 0
 - Evaluations: 0
 - Record Expungement: 0
 - Completions (terminations): 3
 - Employed: 0
 - SSI Approved: 0
 - Relocation: 0
 - Other: 1
 - Suspended: 2
- **Emergency Assistance**
 - Appointments: 2
 - Total People: 2
 - Approved Applications: 2/\$800
 - Housing: 2
 - Utilities: 0
 - Work Related: 0
 - Substance Abuse Counseling: 0
 - EA Denials: 0
 - EA Incomplete Applications: 0
- **Financial Counseling Certificates: 5**
- **Emergency Transportation Assistance**
 - Gas Vouchers: 0
 - 1-Day Bus Pass: 0
 - Train/Other: 0
 - Total Funds Spent: \$.00

Submitted by: ZT Staff

Township Supervisor: _____