

Agenda

REGULAR MEETING OF THE ZION TOWN BOARD OF TRUSTEES TO BE HELD TUESDAY, JULY 18, 2023, AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS, CITY HALL, ZION, ILLINOIS

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1. Call to order
2. Roll call
3. Pledge of Allegiance to the Flag
4. Agenda Changes
5. Approval of Minutes of a Regular Meeting held on June 20, 2023, at 6:00 p.m.
6. Citizen Comments
7. Authorize bills for payment for June

Township Fund

Assessor’s Office	\$17,870.82	
Community Support	\$5,289.00	
Youth Services	\$2,376.00	
Senior Services	\$2,213.85	
Operating Expenses	\$41,592.90	
Township Fund Total Expenses		\$69,342.57

General Assistance Fund

Public Support	\$6,717.75	
Operating Expenses	\$25,116.30	\$31,834.05
General Assistance Fund Total Expenses		

FICA Total Expenses \$3,192.52

IMRF Total Expenses \$1,018.84

TOTAL Bills: \$105,387.98

8. Consider approval of new Health Insurance Policy
9. Assessor’s Report
10. Supervisor’s Report/Announcements
11. Decennial Committees Business
 - a. Review Laws, Policies and Procedures
12. Adjourn

Monthly Report

June 2023

Programs & Services

Community

- **Incoming Calls: 822**
 - 2022: 469
 - 2021: 501
- Notary: 4
- Medical Equipment Pantry: 0
- Passports: 15
- Voter Registration: 0
- 30 Youth hired for SWP

Senior

- Senior Half-Fare Taxi Tickets: 3
- Senior Birthday Cards: 73

Financial Counseling Certificates: 2

Referrals & Other Agency Application Processing

RTA Free or Reduced Ride Program Processing: 7

Benefit Access Online Applications Processing: 9

Initial Screenings Total: 79

Resource Referrals

- **Resource Appointments: 41**
- **Total People Referred: 52**
- **Total Referrals Made: 100**

Zion Township Direct Referrals: 43

Referrals to Partner Agencies

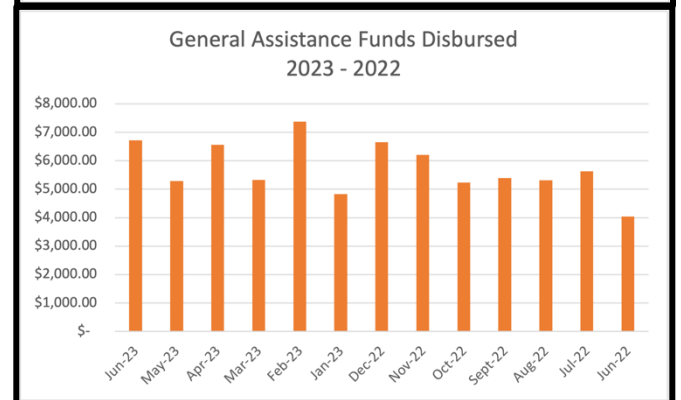
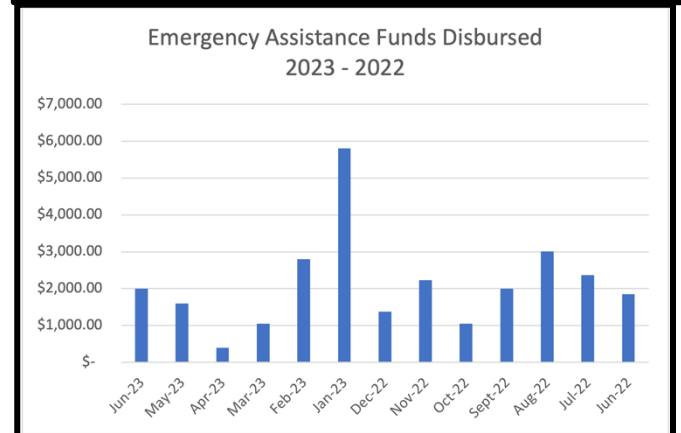
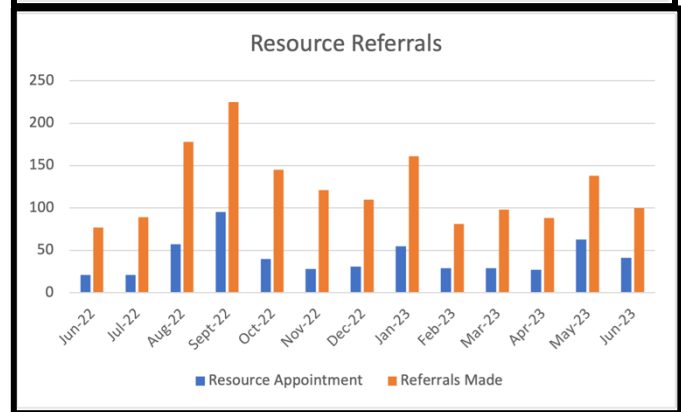
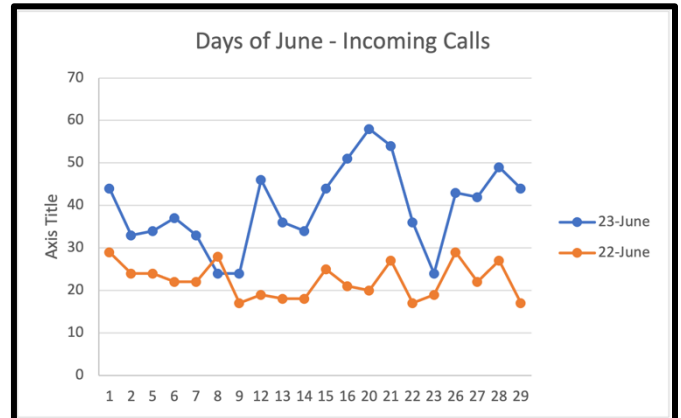
- City of Hope Hospital: 1
- Community Action Partnership of Lake County: 5
- Community Partners for Affordable Housing: 1
- HUD Assistance Program: 1
- Keeping Families Covered: 12
- Love INC: 2
- Mother's Trust: 17
 - Applications submitted: 17
 - **Applications approved: 16/\$11,324.14**
- North Suburban Legal Aid Clinic: 1
- Salvation Army: 16
 - Applications submitted: 7
 - Applications approved: 10/\$5,723.43
(3 applications from May, included in the 10)
- St. Vincent DePaul: 1

Case Manager Appointments: 6

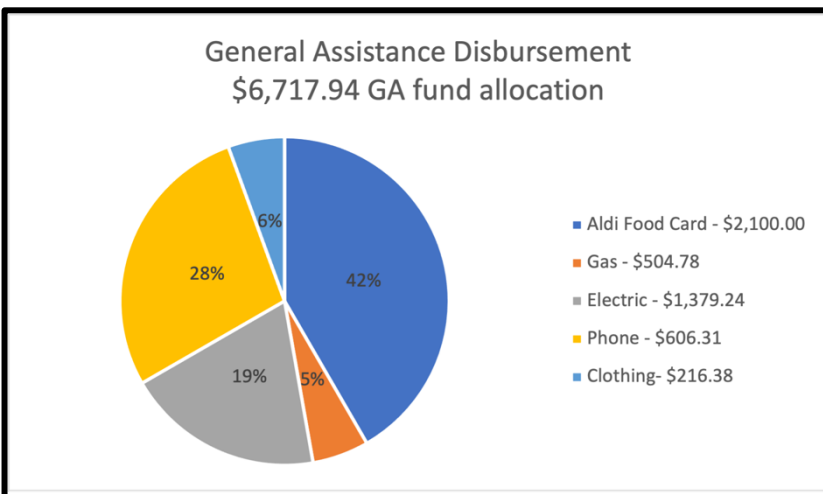
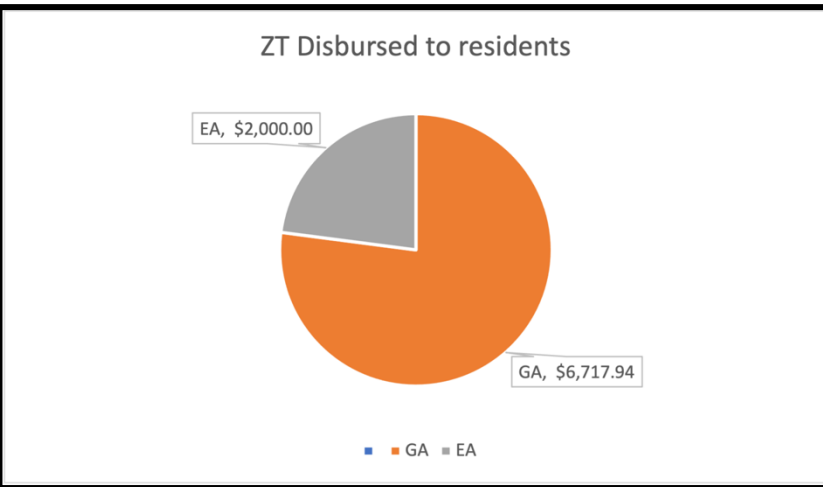
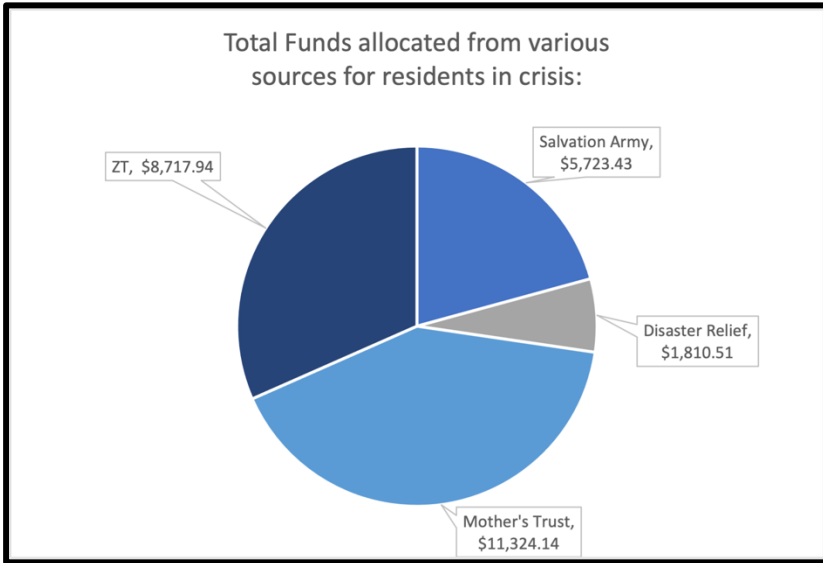
(Sum of Resource, GA, and EA)

LIHWAP

- Applications submitted: 4
- Total funds accessed for Zion: **March: \$15,889**
- **Report not yet available for April, May & June**



Assistance Programs



General Assistance

- Appointments: 23
- Application issued: 3
- Submitted Applications: 2
- New Recipients: 2
- Denials: 0
- **Flat Grant Approvals: 23/\$6,717.94**
 - Transportation: 6
 - Prescriptions: 0
 - GED: 0
 - Substance Abuse: 0
 - Drug Testing: 0
 - Evaluations: 0
 - Counseling: 0
 - Record Expungement: 0
- Completions (terminations): 1
 - Employed: 0
 - SSI Approved: 0
 - Relocation: 1
 - Other: 0
- Suspended: 1

Emergency Assistance

- Appointments: 5
- Total People: 5
- **Approved Applications: 5/\$2,000**
 - Housing: 2
 - Utilities: 3
 - Work Related: 0
 - Substance Abuse Counseling: 0
 - Transportation: 0
 - Other: 0
- EA Denials: 0
- EA Pending Applications: 0

Disaster Relief

- **Applications submitted: 4**
- Applications approved: 5/\$1,810.51 (one was pending from May)

Emergency Transportation Assistance

- Gas Vouchers: 1
- Bus Pass: 0
- Train/Other: 0
- Total Funds Spent: \$35

Submitted by: ZT Staff

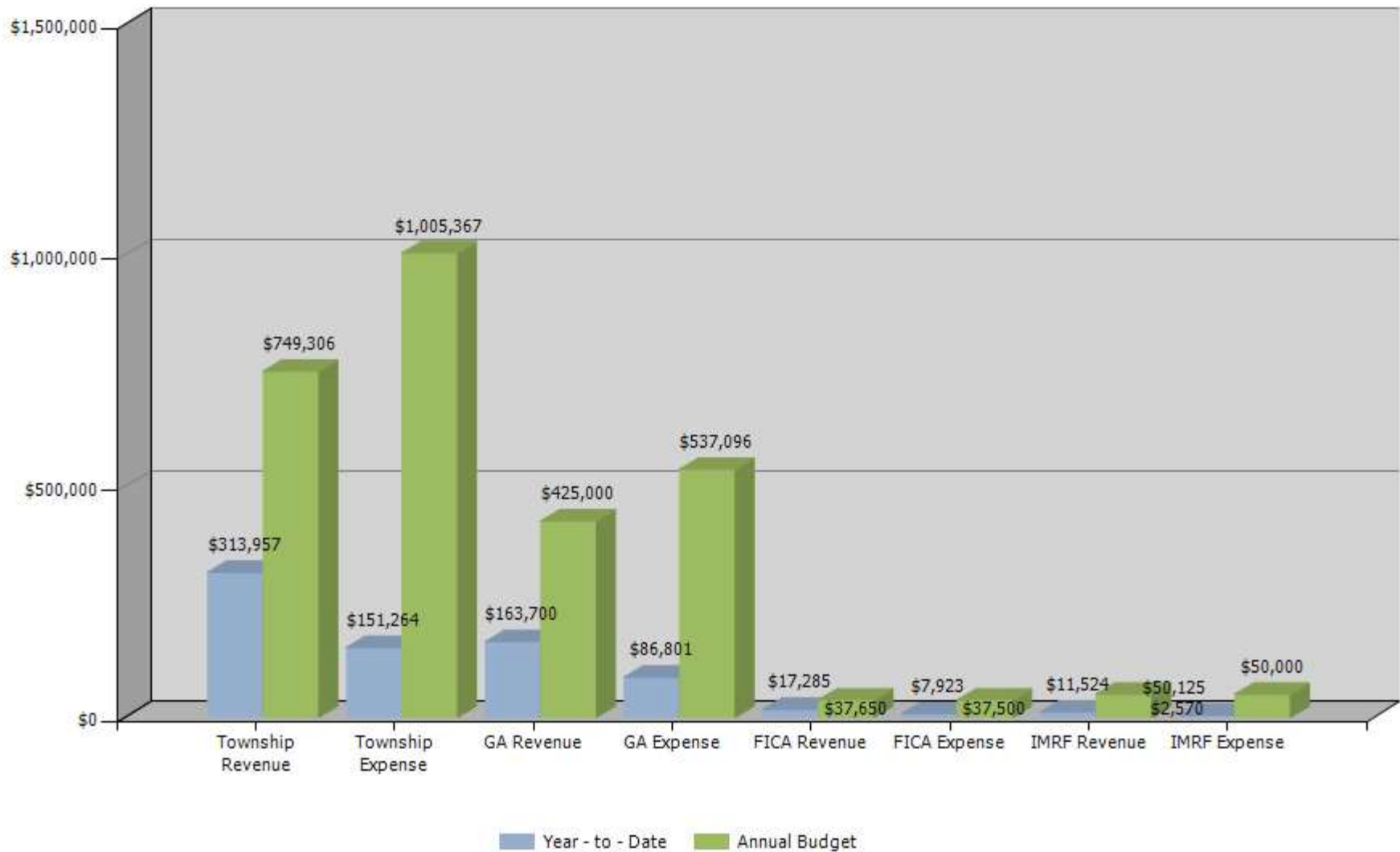
Township Supervisor:

Christy Neal

**Zion Township
Income Statement
Summary Actual vs. Budget
As of June 30, 2023**

	<u>Month-to-Date Actual</u>	<u>Year-to-Date Actual</u>	<u>Annual Budget</u>	<u>Remaining Budget</u>	<u>Remaining Budget</u>
<u>Township Fund</u>					
Revenues	\$ 272,684.12	\$ 313,957.45	\$ 749,306.00	\$ 435,348.55	58.10%
<u>Operating Expenses</u>					
Personnel	33,191.51	68,238.98	473,121.37	404,882.39	85.58%
Contractual Services	5,317.47	8,360.26	102,080.35	93,720.09	91.81%
Other Operating Expenses	2,065.42	12,115.89	54,697.00	42,581.11	77.85%
Capital Outlay	1,018.50	1,018.50	49,019.00	48,000.50	97.92%
Total Operating Expenses	<u>41,592.90</u>	<u>89,733.63</u>	<u>678,917.72</u>	<u>589,184.09</u>	<u>86.78%</u>
Community Support	5,289.00	10,275.99	22,250.00	11,974.01	53.82%
<u>Youth Services:</u>					
Summer Work Program	2,376.00	2,486.96	17,600.00	15,113.04	85.87%
Total Youth Services	<u>2,376.00</u>	<u>2,486.96</u>	<u>17,600.00</u>	<u>15,113.04</u>	<u>85.87%</u>
<u>Senior Services:</u>					
Senior Meals	0.00	3,000.00	3,300.00	300.00	9.09%
Senior Transportation	290.50	3,462.00	17,500.00	14,038.00	80.22%
Senior Support	1,923.35	4,383.63	14,500.00	10,116.37	69.77%
Total Senior Services	<u>2,213.85</u>	<u>10,845.63</u>	<u>35,300.00</u>	<u>24,454.37</u>	<u>69.28%</u>
<u>Assessor's Office:</u>					
Personnel	15,730.89	35,179.22	190,629.65	155,450.43	81.55%
Contractual Services	1,570.75	2,073.57	42,270.00	40,196.43	95.09%
Other Operating Expenses	569.18	669.18	18,400.00	17,730.82	96.36%
Total Assessor's Office	<u>17,870.82</u>	<u>37,921.97</u>	<u>251,299.65</u>	<u>213,377.68</u>	<u>84.91%</u>
Total Expenses	<u>69,342.57</u>	<u>151,264.18</u>	<u>1,005,367.37</u>	<u>854,103.19</u>	<u>84.95%</u>
Excess Revenues less Expenses	<u>\$ 203,341.55</u>	<u>\$ 162,693.27</u>	<u>\$ (256,061.37)</u>	<u>\$ (418,754.64)</u>	
<u>General Assistance Fund</u>					
Revenues	\$ 134,069.70	\$ 163,700.20	\$ 425,000.00	\$ 261,299.80	61.48%
<u>Expenses</u>					
Personnel	22,922.81	50,945.36	284,278.22	233,332.86	82.08%
Contractual Services	1,186.09	4,610.48	29,001.33	24,390.85	84.10%
Other Operating Expenses	1,007.40	6,212.28	22,816.50	16,604.22	72.77%
Public Support	6,717.75	25,033.06	201,000.00	175,966.94	87.55%
Total Expenses	<u>31,834.05</u>	<u>86,801.18</u>	<u>537,096.05</u>	<u>450,294.87</u>	<u>83.84%</u>
Excess Revenues less Expenses	<u>\$ 102,235.65</u>	<u>\$ 76,899.02</u>	<u>\$ (112,096.05)</u>	<u>\$ (188,995.07)</u>	
<u>FICA Fund</u>					
Revenues	\$ 16,360.10	\$ 17,285.43	\$ 37,650.00	\$ 20,364.57	54.09%
Expenses	<u>3,192.52</u>	<u>7,923.16</u>	<u>37,500.00</u>	<u>29,576.84</u>	<u>78.87%</u>
Excess Revenues less Expenses	<u>\$ 13,167.58</u>	<u>\$ 9,362.27</u>	<u>\$ 150.00</u>	<u>\$ (9,212.27)</u>	
<u>IMRF Fund</u>					
Revenues	\$ 10,907.37	\$ 11,524.30	\$ 50,125.00	\$ 38,600.70	77.01%
Expenses	<u>1,018.84</u>	<u>2,569.94</u>	<u>50,000.00</u>	<u>47,430.06</u>	<u>94.86%</u>
Excess Revenues less Expenses	<u>\$ 9,888.53</u>	<u>\$ 8,954.36</u>	<u>\$ 125.00</u>	<u>\$ (8,829.36)</u>	

**Zion Township
Revenue & Expense
Actual vs. Budget
For the 2 Months Ended June 30, 2023**



Zion Township Updates – 7/18/23

Mission: We lead. We empower. We advocate. We connect residents to resources, services and solutions.

Vision: We make Zion better.

Core Values: Humility ~ Encouragement/Education ~ Appreciation ~ Reverence ~ Tenacity

BOARD SPECIFIC ISSUES

- Decennial Committees on Local Government Efficiency Act.
- Zion Township submitted a grant to Illinois DCEO Energy Transition Community Grant for \$243,981 to support the Emergency and General Assistance Programs.
- We are doing a review of our insurance policy, considering moving to Blue Cross Blue Shield, as Humana is moving away from Employer Medical Insurance.

ZION TOWNSHIP UPDATES

- Monthly Client Services is Attached.
- The Summer Work Program is in full swing, with 30 youth lead by Adriana Ortiz, Rod Henry and Shardaye Bone.
- Zion Township will be closed Thursday, August 4 and Friday, August 5, while staff attend the Global Leadership Summit.
- Esther's Well is up and running, with the official ribbon cutting held on Wednesday, July 12, 2023, exactly 121 years to the day of the first consecration. Donations are still being accepted by the Zion Historical Society.
- The Zinnia & Monarch Festival will be held on August 19 and 20 from 1-5pm at the Zion Park District Band Shell, 2400 Dowie Memorial Dr. – Mark your calendar! Details at ZinniasforZion.com.
- The Zion Quarterly was out July 1! Please remember to share any community events with Sandra at ZBQuarterly@gmail.com.
- A partnership has been formed with Carthage College to evaluate Zion Township's marketing and communication plan and see what opportunities are available to better connect with residents. More to come.
- Zion Township is partnering with the Coalition for Healthy Communities and University of Illinois Extension to conduct a community-wide study on Whole Health Wellness. Please participate by going to <https://www.surveymonkey.com/r/zbnow>.
- The Queen Bees of Zion Red Hat Society is in full swing. July 20 they will have a picnic at the Zion Park District concert in the park from 6:30-8:30pm.